



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 94TH AIRLIFT WING (AFRC)
DOBBINS AIR RESERVE BASE, GEORGIA**

3 July 2025

MEMORANDUM FOR 94TH AIRLIFT WING PERSONNEL

FROM: 94 AW/CC

SUBJECT: 94 AW FY26 Consolidated UTA Schedule

1. In accordance with AFMAN 36-2136, the Fiscal Year 26 (FY26) Unit Training Assembly (UTA) schedule for all assigned 94th Airlift Wing (94 AW) units is provided below. All rescheduled UTAs will provide the same type and quality of training as the originally scheduled UTA.

Primary UTA Dates:

18-19 October 2025

1-2 November 2025

6-7 December 2025

10-11 January 2026

7-8 February 2026

14-15 March 2026

11-12 April 2026

2-3 May 2026

6-7 June 2026

July 2026 (*No Scheduled UTA*)

8-9 August 2026

10-13 September 2026 (*Super UTA*)

2. Mandatory Annual Tour (AT) is directed for all 94 AW COMBAT REACH Exercise 25-01 (20-25 Oct 2025) participants and required 94 AW home station support elements. Commanders are authorized to tailor AT based on mission requirements and those Airmen tasked to participate in CRE 25-01.

3. Team Dobbins Air Force Reserve Partners, HQ 22 AF and 622 CEG, are invited to participate during the Primary UTA Date schedule above to receive maximum host-base support. Approved 94 AW/CC deviations for 94 AW assigned units are listed in Appendix 1.

4. Please contact CMSgt Cassandra Obermuller at DSN 625-3792 with questions.

MICHAEL B. PARKS, Brig Gen, USAF
Commander

2 Attachments:

1. Appendix 1 - 94 AW/CC Approved FY26 Consolidated UTA Schedule Deviations
2. Appendix 2 - UTAPSweb Mass Reschedule Process

APPENDIX 1

94 CES FY26 UTA Schedule Deviations

Operations Flight (3E0-3E6)

Will align with 94 AW

Emergency Management Flight (Only Per Below)

18-19 October 2025

1-2 November 2025

6-7 December 2025

5-8 February 2026

7-8 March 2026

30 April-3 May 2026

6-7 June 2026

8-9 August 2026

10-13 September 2026

Fire (Only Per Below)

18-19 October 2025

4-7 December 2025

3-8 February 2026

28 April-3 May 2026

8-13 September 2026

EOD (Only Per Below)

14-19 October 2025

10-15 March 2026

2-7 June 2026

8-13 September 2026

94 APS (Only Per Below)

18-19 October 2025

15-16 November 2025

5-7 December 2025

7-8 February 2026

6-8 March 2026

11-12 April 2026

2-3 May 2026

5-7 June 2026

1-2 August 2026

11-13 September 2026

APPENDIX 2

UTAPSwab Mass Reschedule Process

Use this procedure to reschedule a group of members for an entire UTA date. Note: Only Schedule Types of UTA and RES will be included in the Mass Reschedule. All other Schedules Types (EXC, UEX, EQT) will have to be managed on an individual basis.

1. Select Schedule Explorer from the UTAPSwab Navigation Menu
2. The Schedule Grid is displayed. Click once on the plus-sign to the left of Schedules to expand the directory. This will expand the Schedules list to show Current and History Schedules
3. Click once on the plus-sign to the left of Current to expand the sub-lists and display all un-exported schedules
4. Click once on the plus-sign to the left of UTA to display the UTA scheduled dates
5. Click once on the appropriate date you wish to do a mass reschedule for. This will display all members scheduled for that particular date
6. Once the records are displayed in the grid area, right-click in the grid area displaying the schedules and select Schedules, then Mass Reschedule from the pop-up menu
7. The Mass Reschedule dialog box will be displayed. Select a To UTA Date on the displayed calendar
8. Under Groupings, select Unit, PASCode, Unit Account or Flight and click the down-arrow next to your selection and choose from the drop-down list
9. De-select Check to Generate Form 40As for reschedule, since the Commander's Letter will serve as documentation for the mass reschedule. Click the Submit button

The mass reschedule will now be executed. If any of the members cannot be rescheduled, a discrepancy report will appear providing the reason. The schedule will default back to displaying all schedule information once the process is complete.